



BLACKMORE, HOOK END & WYATTS GREEN PARISH COUNCIL **MINUTES**

Of the Ordinary Meeting of the Blackmore, Hook End & Wyatts Green Parish Council held on THURSDAY 15th DECEMBER 2022 at 7.30pm At Tipps Cross Remembrance Hall

MEMBERS PRESENT: Cllr's R Keeble (Chairman), T Lockhart, J Lewis, K Wood, K Parkinson, S Clapham (Parish Clerk), R Nelson (RFO). Borough Cllr P Jakobsson.

The Clerk confirmed that the meeting was quorate with five members present.

0378 **APOLOGIES FOR ABSENCE**

Cllr's T Thomas, V Dean, A Watley, N McCarthy, T Hinton, J Clarke, K Bennett, H Cannon. **Also** L Wagland, T Bridge.

0379 **APPROVAL OF MINUTES – 17.11.2022**

The Chairman signed the November minutes as a correct record with no amendments.

0380 **DECLARATION OF INTEREST (for items on the agenda) - Nil**

0381 **OPEN FORUM** – No attendees.

0382 **PROGRESS/CHECK REPORT**

John Sharpe of Town & Country Landscape Co. will trim around the bases of the trees on the Village Green as well as tidy the vegetation etc on the Blackmore mini roundabout as soon as possible.

0383 **CORRESPONDENCE/COMMUNICATIONS (Clerk to report) – Nil**

0384 **REPORTS OF BOROUGH & COUNTY COUNCILLORS**

Cllr Jakobsson advised that he had attended the full Borough Council meeting but nothing of note to report.

POLICY & RESOURCES

0385 **Finance - Payments made online:**

S Clapham –

Pension -

HMRC –

Mrs R Nelson –

BBC - £2,080.00 – dog and litter bin waste collections.

ROSPA play area inspections - £540.00 (inc. VAT)

Bits & Bytes - £90.00 Office printer and networking issues

NBB Recycled furniture - £510.00 (+ VAT) – new seat for Mill Lane play area

NBB – Ground anchors for seat - £11 (+VAT)

Dadds Solicitors - £1500.00 (plus VAT) – Licensing hearing representation (Prince Albert)
Interact – VOIP phone bill - £39.15 (+VAT)

Payments made on the PC Credit Card: £37.50 – Printer cartridge – Amazon
£90 – Volunteer Garden Centre vouchers (6 x £15)
£31.72 – December PC meeting refreshments

Cash drawn: -

Transfers: –

Memberships:- SLCC - £236.00 – Annual Membership renewal fee.
ALCC – £50 annual Membership renewal fee – due 8.1.2023.

Income/receipts/Reimbursements: VAT refund received - £5,285.16 for the 2nd quarter.

0386 **Financial Report to 30th November 2022**

Mrs Nelson reported on the Financial Reports as circulated prior to the meeting. These were accepted as a correct record with no amendments. Mrs Nelson asked any Committee Chairman to let her have any projects for funding that might be in the pipeline as there were some funds still available.

0387 **Financial Powers:**

a) Double Taxation and SLA – No updates. Clerk continues to chase Steve Summers for an update.

PLANNING COMMITTEE

0388 There had been a Planning Committee meeting held on 5th December 2022 at 10.00am. The Planning reports were accepted as circulated ahead of the meeting.

22/01621/HHA – Ash Farm, Wyatts Green Road, Wyatts Green, CM15 0QE– No objection

22/01567/HHA – Meadow Place, Hook End Lane, Hook End, CM15 0HD – No objection

22/01624/HHA – 8A Jericho Place, Blackmore, CM4 0SB – No objection

22/01511/HHA – Fyrtles, Blackmore Road, CM4 0QX – No objection

0389 **Prince Albert Public House, Blackmore** – An application was made to extend its licence. Cllr Keeble, the Clerk and Borough Cllr P Jakobsson had attended the licencing hearing at the Town Hall Chambers on 14.12.22 at 10.00am.

David Dadds (Licensing Solicitor) had attended the hearing to represent the PC (and additionally the Blackmore residents who lived at The Manse House, Blackmore who were also in attendance at the hearing). The fee had been discounted and the agreed sum of £1500.00 plus VAT had been paid in full.

DECISION: BBC REJECTED IT IN IT'S ENTIRETY.

The Clerk will circulate the official decision and meeting minutes from BBC once they are made available.

PARKS & OPEN SPACES

There had been a Committee meeting on 12th December 2022 at 10.00am (Zoom). The minutes were accepted as circulated to all members in advance of the meeting. The following items were discussed:

0390 **Annual ROSPA play area assessments**

The Clerk had emailed the reports to Paul at Broadmead Leisure as agreed at the POS meeting. She would also contact Playquip Leisure regarding any items they were responsible for installing.

0391 **Mill Lane – New seat required inside the play area**

Total Landscapes will be installing the new seat as funded by the ECC Locality Fund before Christmas. He will also repair the handrail to the footbridge at Walter Hobbs/Service Lane. The Work will commence on 16th December, weather permitting.

0392 **Walter Hobbs**

The seven year lease renewal letter will be sent by the Clerk to the Parochial Charity Trust as provided by Cllr Bennett. In hand.

0393 **Village Hall**

Cllr Keeble had obtained a quotation from Town & Country Landscape Co. for £680 +VAT to remove the tree and kill the stump behind the Tennis Court Pavilion. The fee was agreed and it was proposed by Cllr Parkinson that the Village Hall would pay £340 and the PC would pay the rest (including the VAT element). Cllr Keeble will confirm this with John Sharpe.

0394 **Service Lane boundary encroachment**

It was noted that the resident at 24 Meadow Rise, Mr Peter Southgate, had taken down the illegal fencing so the encroachment issues had been dealt with as agreed at last month's PC meeting. However, upon inspection it was evident that there was still a lot of waste/debris present. **Action:** The Clerk was asked to write to Mr Southgate thanking him for his prompt attention in removing the fence but asking him to address the above debris issue.

0395 **CLERK'S REPORT**

- a) Cllr Wagland had supplied a copy of the winning poster for the '20's Plenty' campaign which had been designed and submitted by School Children. The Clerk had circulated the artwork prior to the meeting and Cllr Wagland is to advise when the 20's Plenty sign will be installed near to Blackmore Primary School.
- b) Cllr Wagland had confirmed that the works to clear the Chelmsford Road footpath is to be scheduled soon under the LHP Scheme. Funding had already been approved.
- c) The Clerk had spoken to Cllr Wagland on 12.12.22 to report the severely damaged parish sign at the junction of Petits Lane and Mountnessing Lane as reported by Cllr Lockhart. Cllr Wagland said she will get this added to the LHP.
- d) Cllr Wagland is to confirm if there is surplus funding available towards the 3 planters at Library Green. This will be progressed early in the New Year.
- e) The Clerk is still waiting for a date to be scheduled for the Hay Green Lane ford signage amendments. Funding has been approved by the LHP so work is imminent.

0396 **Date of next meeting(s):**

POS – Monday 16.1.2023– 10.00am - Zoom

PC – 19.1.2023 at 7.30pm – Tipps Cross R Hall Committee Room

Planning – TBC upon receipt of planning applications.

NOTE: P&R Meeting to be scheduled JAN 2023 - to discuss budgets and precept 2023-24.

0397 **INFORMATION EXCHANGE/NEXT AGENDA ITEMS**

- Cllr Lockhart had reported the back-log of traffic queuing at the BP garage at the Mountnessing Road junction with the A12. Cllr Wagland had forwarded this to Cllr Louise McKinlay.
- Cllr Keeble suggested reviewing the internal backboard on the Parish Notice boards. *The Clerk will discuss this with Cllr Keeble when they next have a site meeting.*

CLOSE OF MEETING

There being no further business the meeting was closed by the Chairman at 8.10pm

Signed..... **Dated**.....