

BLACKMORE, HOOK END & WYATTS GREEN PARISH COUNCIL

MINUTES

Of the Ordinary Meeting of the Blackmore, Hook End & Wyatts Green Parish Council held on THURSDAY 18th NOVEMBER 2021 at 7.30pm At Tipps Cross Remembrance Hall

Members present: T Lockhart (Acting Chairman), N McCarthy, K Bennett, A Watley, V Dean, J Clarke, H Cannon, J Lewis, K Wood, K Parkinson. S Clapham (Parish Clerk) and R Nelson (RFO).

0116 **APOLOGIES FOR ABSENCE**

R Keeble, T Thomas, T Hinton. Borough Cllr P Jakobsson, T Bridge, County Cllr L Wagland.

0117 **APPROVAL OF MINUTES – 21.10.21**

The minutes were signed as a correct record by Cllr Lockhart.

0118 **DECLARATION OF INTEREST (for items on the agenda):** None declared.

0119 **OPEN FORUM (for Public Attendees):** no attendees.

0120 **PROGRESS CHECK –**

- **Deal Tree Surgery complaints** – The Clerk wrote to the Duty Manager on 5th November – pending a reply.
- **Cllr's personal addresses** – The Clerk had contacted BBC Governance to ask them to remove any Cllr's personal addresses from their website (in hand). The Office address will be listed instead. Cllr McCarthy confirmed that no personal addresses were listed on the PC website.

0121 **CORRESPONDENCE** – none to report.

0122 **REPORTS OF BOROUGH AND COUNTY COUNCILLORS**

- In the absence of Members there were no reports received.

POLICY & RESOURCES

0123 **Finance - Payments made online:**

S Clapham -

Pension -

HMRC -

R Nelson –

£770.00 – Andy Elmes (AJE Electrical) – Christmas lights installation.

£420.00 – Matthews Plants – winter planting and the War Memorial planting

Payments made on the PC Credit Card: - pending – 2 x £50 Garden centre vouchers for the Parishioner of the Year Awards. Replacement ink cartridges £41.99

Cash drawn: - nil

Transfers: – nil

Memberships:- nil

Income/receipts: nil

0124 **Financial Report to 31st October 2021**

Mrs Nelson reported on the financial reports as distributed prior to the meeting as outlined above. All approved with no amendments, as proposed by Cllr Clarke.

Financial Powers

0125 BBC precept overcharge – The Clerk reported that she had now received an acknowledgement of receipt of her letter to Alex Burghart, MP from his PA advising it had been forwarded to BBC for a response, which is still pending.

Double Taxation – Steve Summers, BBC had contacted the Clerk to progress this. A meeting is being organised with the Clerk, the RFO, Cllr Keeble, Cllr Bennett and Cllr McCarthy. The Precept overcharge will also be raised at this meeting.

MDL grass cutting contract review – Mrs Nelson reported that the meeting with MDL to review the contracts on 28th October had been beneficial. MDL had agreed to continue with the parish contracts and the revised costs had been circulated to all Members in advance of the PC meeting. As there had not been an increase for 6 years these were felt to be fair and the members was very pleased that MDL would continue working with the PC. The level of work in terms of strimming etc was also discussed and agreed. The new prices would be effective from March 2022. Approval of the revised contract fees was proposed by Cllr Cannon and this was unanimously agreed.

PLANNING COMMITTEE

0126 There had been no Planning meetings this month as no plans had been received. The next meeting is scheduled for Monday 22nd November at 10.00am via Zoom. Cllr Lockhart read out his report circulated to Members in relation to the recent LDP meeting at the Town Hall.

PARKS & OPEN SPACES

There had been a POS Committee meeting on Monday 15th November 2021 at 10.00am via Zoom. The following items of business were discussed:

0127 POS Committee meeting dates - review
This had recently been reviewed to be more inclusive. It was agreed that the next meeting would be scheduled for Monday 13th December at 2pm via Zoom –
**note: retrospectively, this was changed to Friday 10th December at 10.00am due to the Clerk going into hospital on Monday 13th.*

0128 Memorial seat adjacent to the War Memorial
The wording for the plaque is being drafted by Cllr McCarthy.

0129 Walter Hobbs field – two entrances onto the field
Cllr Keeble obtained an initial quotation from Neil O’Riordan for £2995.00. In accordance with the Standing Orders the Clerk will seek a second quote.

0130 Tennis Club request - quotation received
A request was received by the Tennis Club to trim the perimeter trees as discussed at the October PC meeting. Cllr Keeble had received a quotation for £1100.00 (+VAT) and a further quotation for £1500.00. **Action:** Cllr Keeble had recommended approving the expenditure of £1100.00 to undertake the work. Cllr Watley proposed this expenditure which was unanimously approved.

- 0131** **Fallen tree – Millennium field overflow car park**
Cllr Keeble had reported a fallen tree to the Clerk which required clearing as soon as possible as the roots were out of the ground. It was proposed by Cllr Bennett and agreed that the work be undertaken immediately and the Village Hall would reimburse the nett amount of £640.00 (the PC would pay the invoice of £768 which includes the VAT element).
- 0132** **Hay Green Lane fingerpost**
The Clerk had processed the order with Deckanon, pending completion.
- 0133** **Christmas lights**
The Electrician had reported that the lights installed in the trees at Kilne Field had been chewed and damaged by squirrels. It was too late to replace them this year but Cllr Watley proposed approving expenditure of £600 to purchase some replacements for 2022. This was agreed. Cllr Watley will furnish the Clerk with the order details. The Clerk was also asked to call out Alan Marsh, the BBC tree Arboriculturist, to survey the trees at Kilne field as it was felt that some limbs were damaged and may require attention.
- 0134** **Queen’s Platinum Jubilee Commemoration – June 2022**
The pre-Planning Application was in hand with Cllr Cannon.
- 0135** **Remembrance Sunday Service – 14th November**
This was well attended.
- 0136** **S-Type Security – one month’s free trial**
The free trial commenced Monday 8th November. Weekly reports to follow.
- 0137** **Planters and Planting**
The Clerk had spoken with Cllr Watley regarding delivery updates on the planters previously ordered with NBB Recycled Furniture for the Old Post Office. They had belatedly reported availability and delivery issues with leadtimes of 18 weeks. It was agreed that the Clerk would cancel the order and place with an alternative supplier who could deliver within the next 2-4 weeks. The Clerk ordered 2 smaller rectangle recycled plastic planters for the post office, plus two hexagonal planters to replace the old wooden pond planters which were beyond repair. These were ordered with Marmax Products and would also show a significant cost saving.
- 0138** **CLERK’S REPORT (Governance)**
- **Parishioner of the Year Award** – The Clerk will be purchasing 2 x £50 garden centre vouchers for the two nominees – Ted Hall and Ann Davis. Cllr McCarthy will organise the plaques/certificates. The Clerk would invite them along to the December PC meeting to receive their awards.
- 0139** **DATE OF NEXT MEETINGS –**
Planning – 22.11.2021 – 10.00am – Zoom.
Parks and Open Spaces – *10.12.21 at 10.00am – Zoom.
Ordinary Parish Council – 16.12.21 – 7.30pm – Tipps Cross Remembrance Hall –
To include Parishioner of the Year Awards.

INFORMATION EXCHANGE/NEXT AGENDA ITEMS

0140 Cllr McCarthy advised that the Dedication service to the US Airmen who had crash landed in Blackmore during WWII would be held on 24th September 2022 at St Laurence Church – details to be finalised.

0141 Cllr Cannon advised that the defibrillator pads were due to expire in January 2022 and asked the Clerk to purchase replacements.

CLOSE OF MEETING

There being no further items of business, the meeting closed at 8.40pm.

Signed..... *Dated*